

Experimental Aircraft Association
Chapter 81
Bylaws

Article I - Name and Location

This Chapter will be Chapter #81 of the Experimental Aircraft Association. It shall be located in Tucson, Arizona.

Article II - Purpose

The purpose of this Chapter is to promote, encourage and facilitate an environment that fosters education, safety and high standards in the design, construction, restoration and operation of all types of recreational aircraft.

Article III - Membership

1. Regular Members of this Chapter shall meet the requirements of membership in the National Association of the Experimental Aircraft Association (EAA) and shall comply with "Dues" requirements as called out in Article IV.
2. A Honorary Member shall be any person to whom the Chapter Board of Directors wishes to extend a Honorary Membership. Honorary Memberships may be given to a person in recognition or appreciation of the support that person has provided to the Chapter. Honorary Members may not hold any elected or appointed Chapter Office or Position, nor are they entitled to any voting privileges within the Chapter. Honorary Members are not required to be members of the EAA, but the Chapter Office at EAA Headquarters will extend a complementary one year EAA Membership to any Honorary Member upon written request from the Chapter 81 Board of Directors.
3. Chapter Membership is a privilege, which requires an appropriate commitment from each Chapter Member. Each Chapter Member shall accept the responsibilities of Chapter Membership, and by acceptance agrees to promote the EAA and Chapter 81. In the event that a Chapter Member fails to meet these requirements, they may subsequently be asked to relinquish their Membership by a majority vote of the Chapter Members present at the next scheduled meeting.

Article IV - Dues

1. Chapter dues for membership shall be for an annual period beginning January 1st each year. Any member whose dues are not paid by February 1st shall be deleted from the membership roles.

2. New incoming members joining during the first six months of the annual membership period shall pay 100% of the annual dues. Those joining during the second six month period shall pay 50% of the annual dues.
3. Chapter dues shall be in the amount as set from time to time by the Chapter Board of Directors.
4. Any member whose membership shall have expired and the member applies for reinstatement may be reinstated by payment of the current Chapter dues.

Article V - Officers, Qualifications, Nomination, Election Procedure, Terms and Duties

1. The Officers of this Chapter shall be a President, a Vice President, a Secretary and a Treasurer.
2. No member shall hold more than one Chapter office at a time.
3. Officers shall be members of the National EAA organization.
4. A Nominating Committee, appointed by the President, shall submit a slate of one or more candidates for each office and for one Director to the Membership at the September meeting. Nominations may be made from the floor at both the September and November meetings, and such nominated candidates shall be entered on the slate, provided that they have consented to the nomination.
5. The election of Officers and Directors shall be held at the November meeting, a majority vote of the members present at the meeting shall be required for election, which shall be by ballot, except that if there is but one candidate for each office, the ballot may be dispensed with and nominees elected by voice vote.
6. In the event that no candidate receives a majority vote on the first ballot, all but the two highest for such office shall be eliminated and the balloting continued. If the vote remains a tie after the second ballot, the election shall be decided by lot.
7. If the office of Vice President, Secretary or Treasurer become vacant for any reason, the Chapter Board of Directors shall elect a successor who shall hold the office for the remainder of the normal term, or at the option of the Chapter Board of Directors, hold a special election to fill the vacancy(s).
8. Officers shall assume office the 1st day of January and shall serve for a term of two calendar years.
9. The President shall preside at all meetings of the Chapter and of the Board of Directors. The President shall appoint the Chairpersons of all standing committees and special committees and such appointments shall be subject to the approval of the Board of Directors. The President shall act as ex-officio member of all committees. The President shall perform all duties incident to the office of President. The President shall endeavor to serve the entire Chapter in a strictly impartial manner. The President shall familiarize himself with the Chapter Bylaws, Standing Rules, and Procedures, and shall keep the Membership informed as to official communications concerning the Association.

10. The Vice President shall assume the duties and powers of the President in his absence. The Vice President shall assist the President in all ways and shall perform other duties as may be assigned by the Board of Directors or by the President. In the event of a vacancy in the office of President, the Vice President shall assume the Presidency for the unexpired term.

11. The Secretary shall keep an accurate record of all Chapter and Board of Director's meetings, and shall have custody of the Chapter official documents. The Secretary shall have available at all meetings up-to-date copies of the Chapter Bylaws, Standing Rules, and Procedures. The Chapter Secretary shall also be responsible for maintaining the currency and security of the original copies of the Chapter Bylaws, non-profit incorporation documents, tax-exemption documents, Federal Employer Identification Number (FEIN), and any other documents, books, papers, and records as the Chapter Officers or Chapter Board of Directors direct. The Secretary shall give notice of all meetings as directed by the President, and shall conduct the correspondence of the Chapter in accordance with the direction of the President and/or Board of Directors.

12. The duties of the Treasurer shall be as follows:

A. The Treasurer shall have custody of all funds of the Chapter. The Treasurer shall make disbursements only as authorized by the Chapter, either by specific action or by adoption of a budget and by vote of the Board of Directors.

B. The Treasurer shall pay all approved bills promptly, the checks to be signed by the Treasurer.

C. The Treasurer shall keep the books of the Chapter in a current condition and shall make a monthly report to the Chapter.

13. Any Officer unable to perform his/her duties for any reason whatsoever for a period of 60 days shall submit a resignation in writing to the Board of Directors. If the resignation is not received within 90 days, the Board of Directors may declare the office vacant and such office shall be filled in accordance with the provisions of Section 7 or 10 of this Article as appropriate.

14. If any Officer shall, in the opinion of the Board of Directors, fail to perform their duties satisfactorily, the Board of Directors shall have the authority to request resignations; however, such action shall require ratification by a majority of the Membership present at the next scheduled meeting. If the resignation is not received within 30 days, the Board of Directors may declare the office vacant and such office shall be filled in accordance with the provisions of Section 7 or 10 of this Article as appropriate.

15. Each outgoing Officer, with the exception of the Treasurer, shall, within 15 days after the close of their term of office, transfer to their successor the files and records of the respective office. The Treasurer shall, within 15 days following the close of his/her term, deliver the books and records of the Treasurer's Office to the Board of Directors for the required audit.

Article VI - Board of Directors

1. The Board of Directors shall be composed of the Officers of this Chapter and three elected Directors. Directors shall serve for a term of three years, with one new Director being elected each year at the time and place of the annual election. If the office of any Director becomes vacant for any reason, the Chapter Board of Directors shall elect a successor who shall hold the office for the remainder of the normal term, or at the option of the Chapter Board of Directors, hold a special election to fill the vacancy(s).
2. It shall be the duty of the Board of Directors to carry out the policies and objectives of the Association and to supervise the affairs of the Chapter between its business meetings in accordance with the provisions of these Bylaws.
3. Meetings of the Board of Directors may be called by the President or by a majority of the Board of Directors as required.
4. A majority of the Board of Directors shall constitute a quorum for any meeting and a vote of the majority of those present and voting, a quorum being present, shall constitute effective action.
5. The Board of Directors shall communicate their actions to the membership through the newsletter as appropriate.

Article VII - Chapter Meetings

1. Meetings of this Chapter shall be held monthly as published in the Chapter newsletter.
2. Special meetings may be called by the President, by a majority of the Board of Directors, or by one-third of the Membership, provided due notice is given to all members of the Chapter in the call of the meeting which shall specify the principle business of the meeting.
3. At least two months meeting schedule shall be published in each newsletter.
4. Every other meeting shall be a project meeting or other educational session.
5. Unique schedule for months with EAA sponsored air show.
6. Regular monthly meetings will be held during EAA sponsored air shows.

Article VIII - Audit

1. An audit shall be made of the Chapter books and financial records by the Board of Directors. Such audit shall be completed within 30 days of the close of the calendar year.
2. Annual detailed balance sheet shall be published in the next newsletter after the audit is complete.
3. In the event of a vacancy in the office of Treasurer, an audit shall be made of the Chapter books and records by the Board of Directors. Such audit shall be completed within 30 days after receipt of the records, and the books and records transferred in accordance with instructions from the Board of Directors.

Article IX - Dissolution

In the event of dissolution, abandonment or termination of the Chapter, no income, contribution, or other revenue or funds shall accrue to the benefit of any individual or non-EAA affiliated group, and any and all assets then possessed by the Chapter, after current indebtedness has been paid, shall be delivered forthwith to EAA National Headquarters.

Article X - Amendments

1. Amendments to the Bylaws shall require a 2/3 vote of the Membership eligible to vote present and voting at any Regular Meeting of the Chapter, provided the text of the proposed Amendments has been submitted to the Membership, in writing, at least ten days prior to the meeting date, or by reading aloud at the previous Regular Meeting. An Amendment not having been previously submitted to the Membership may be adopted by unanimous vote.
2. Automatic grammatical punctuation, and correlation corrections in the Bylaws or amendments thereto, shall be effected by the Board of Directors.

Article XI - Standing Rules and Procedures

1. Standing Rules may be adopted without previous notice by a majority of the Membership present and voting, subject to the approval of the Board of Directors. They may be amended or rescinded by a 2/3 vote of the Membership present without previous notice and by a majority vote if the notice was given at a previous Regular Meeting.
2. Procedures may be adopted, amended, or rescinded without previous notice by a majority of the Membership present and voting, subject to the approval of the Board of Directors.
3. Automatic grammatical, punctuation and correlation corrections in the Standing Rules and Procedures, or Amendments thereto, which in no way alter the intent of the respective Standing Rule or Procedure, or Amendments thereto, shall be effected by the Board of Directors.

Article XI - Enactment

These Bylaws, Standing Rules, Procedures, and/or Amendments thereto, shall become effective upon adoption, unless otherwise specified.

Bylaws reviewed and proposed revisions supplied by the Board of Directors on 8 March, 2004 and submitted for Membership review.

Bylaws adopted: 20 April, 2004

Robert M. Hasson, President

Dan Plowman, Secretary

Addenda

Standing Rules: None.

Procedures:

1. "Typical" Annual Meeting Schedule (Reference Bylaws, Article VII):

January: Regular Meeting & Installation of Officers/Directors as required
February: Project Meeting
March: Regular Meeting
April: Project Meeting
May: Regular Meeting
June: Project Meeting
July: Regular Meeting & announcement of Nomination Committee
August: Project Meeting
September: Pre-COPPERSTATE review & Nomination Slate presented
October: COPPERSTATE Fly-In
November: COPPERSTATE wrap-up & annual Chapter Elections
December: Christmas Party

2. Regular Chapter Meetings typically occur every other month to conduct regular Chapter business and will usually include a special information topic of interest to be presented to the Membership. The Chapter Officers/Directors are normally responsible for arranging for these presentations and providing the associated information to the Chapter Newsletter Editor.

3. Project Meetings typically occur during alternate months at a field location in the Tucson area and usually stress Member construction/restoration projects currently underway. The Projects Committee is responsible for canvassing the Membership to arrange for these meetings and providing the date, time and location to the Chapter Newsletter Editor for advance publication.

Standing Committees:

1. Young Eagles
2. Fundraising (pancake breakfasts, etc.)
3. Projects

Special Committees:

1. Officers/Director Nomination